

Baltic and Scandinavian Internal Auditors Roundtable 2017

"Prepare for tomorrow - how internal auditors see the risks and challenges of the future"

Time:	11-12 May 2017
Location:	Estonia Resort and SPA****, Pärnu, Estonia www.spaestonia.ee/resort/
Target group:	Internal auditors and CAEs
Working language:	English

The Aim and Format of the Roundtable:

Participants share their experiences and best practices used in their work. There are short presentations about the main topics, followed by discussions in small groups (financial institutions, public sector, private sector). After that the main points of all discussion groups are presented to all participants.

Wednesday, May 10, 2017

Welcome Program for early arrivers:

20.00	Welcome dinner - restaurant in Pärnu (<i>*Networking Plus Package</i>) Presentation about IIA Estonia – history, main facts and activities <i>Member of the Board of IIA Estonia</i>
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Thursday, May 11, 2017

9.45-10.00	Registration
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10.00-12.00 *First Session*

10.00-12.00	Welcome speech <i>Chairman of the Board of IIA Estonia</i> Introduction of participants GOVERNANCE Presentation "Integrated Governance Model (integrating COSO ERM & CobiT frameworks)" <i>Pia Linja, Internal Auditor, Yleisradio Oy, Finland</i> Discussion in groups
12.00-13.30	Lunch and networking break



The Institute of
Internal Auditors
Estonia

13.30-15.00 Second Session

- ✓ Two concurrent sessions and discussion groups.
- ✓ Short presentations about each topic, followed by discussion.

Group 1: GOVERNANCE OF RISK

“Three Lines of Defence”

Martin Stevens, Audit Director at Gjensidige, Norway

Group 2: HUMAN RESOURCES AUDIT

“Auditing Human Resources function. Risks related to human resources, motivational systems and attracting talents”

Edita Janušienė, CAE at Bank of Lithuania

15.00-15.30

Refreshing coffee and networking break

15.30-17.00 Third Session

- ✓ Two concurrent sessions and discussion groups.
- ✓ Presentations about each topic, followed by discussion.

Group 1: ANALYTICS AND AUTOMATIZATION

“Use of analytics and automatization in IA’s core processes with aims to enhance quality and replace manual steps”

Joonas Värtinen, CAE at Aktia Bank, Finland

Group 2: RISK EVALUATION AND PLANNING AUDITS

„Risk evaluation: practical and value adding process”

Roman Laidinen, CAE at BLRT Group, Estonia

Discussion in groups “Practical aspects: Planning of internal audits and risk evaluation methods used”

17.00-17.30

Summary of Day 1

20.00

*Networking dinner - restaurant in Pärnu (*Networking Plus Package)*

Friday, May 12, 2017

9.00-10.30 Fourth Session

- ✓ Two concurrent sessions and discussion groups.
- ✓ Short presentations about each topic, followed by discussion.

Group 1: COMMUNICATING AUDIT RESULTS

“Top10 mistakes in communicating audit results”

Tomas Radenas, CAE at DNB Bank, Lithuania

Group 2: **PERFORMANCE OF INTERNAL AUDIT UNITS**
“Key performance indicators (KPI) of Internal Audit Unit
Svetlana Shtilman, CAE at Siberian Generating Company, Russia

10.30-10.45 Refreshing coffee and networking break

10.45-13.00 *Fifth Session*

✓ Four concurrent sessions and discussion groups. Speakers to be confirmed.

Group 1: **Auditing risk management process**
Group 2: **Fraud, corruption and ethics issues**
Group 3: **Reputational risks and how can internal audit help**
Group 4: **Meeting audit committee expectations: balance between consulting and assurance**

13.00-13.30 Summary and conclusions

13.30-15.00 Lunch and networking time

Extra Session**

15.00-17.00 Presentation of internal auditing **software E-dok** (developed in Estonia).

** Participation optional, earn additional 2 CPEs with no extra cost.

Continuing professional education (CPE) credits:

When you attend this roundtable, you are eligible for up to 14 CPE credits. The number of credits you receive is contingent on the number of sessions you attend. Your CPE certificate will be emailed to you 2 to 4 weeks post-seminar.

Registration: <https://goo.gl/forms/pLKioyeQRY6ICQGH2>

Registration Fee:

Regular seminar package:

Early registration fee - 240 EUR until 28 February 2017

After 1 March 2017 - 300 EUR

Regular seminar registration fee includes:

- ✓ 12 CPE credits when you attend the full seminar. You can also earn additional 2 CPE credits by participating in the extra session.
- ✓ Admission to all concurrent sessions and discussion groups.
- ✓ Coffee breaks, refreshments and lunches.

*** Networking Plus seminar package:**

Early registration fee - 290 EUR until 28 February 2017

After 1 March 2017 - 350 EUR

Networking Plus seminar registration fee includes additionally:

- ✓ Social events with networking opportunities, including:
 - Welcome dinner (Wednesday, May 10, 2017)
 - Networking dinner (Thursday, May 11, 2017)

Discounts:

If there are several people from the same organization (one invoice is issued), then the second person enjoys -10% off the regular seminar fee and the third person -15% off the regular seminar fee. Discount does not apply to networking plus package extra fee, accommodation and other extra fees.

Accommodation:

IIA Estonia has arranged for roundtable participants to enjoy special price accommodation at the seminar hotel **ESTONIA RESORT and SPA HOTEL ****** <http://www.spaestonia.ee/resort/>

IIA Estonia can organize your accommodation in the hotel – please indicate in the registration form. Rates are guaranteed until 10 April 2017 or until the block is full (20 rooms). All additional requests received from 11 April 2017 onwards are subject to hotel's availability at the time of booking. The accommodation fee will be added to the seminar registration fee.

Accommodation***	Seminar fee (registration before 01.03.2017, EUR)	Standard room, sharing twin room	Extra fee for single room (optional*)	Total (EUR)	Networking Plus package (EUR)
No accommodation	240	—	—	240	290
Seminar + 1 night accommodation (arrival on Thursday)	240	+60 EUR (1 night)	+25 eur (1 night)	300 / 325 (twin or single)	350/375
Seminar + 2 nights accommodation (arrival on Wednesday)	240	+120 EUR (2 nights)	+50 eur (2 nights)	360 / 410* (twin or single)	410/460

***Unlimited access to the excellent SPA and Sauna center Estonia Resort and SPA

Transportation:

If you would like **transfer from Tallinn to Pärnu** organized by IIA Estonia, please indicate your arrival time on registration form. IIA Estonia representative will organize Your transportation (by car or bus).

Cancellations:

In the event of cancellation, written notification must be sent to IIA Estonia by email info@siseaudit.ee. Cancellations received from 13 April through 26 April 2017 will incur 150 EUR administrative fee. Cancellations received from 27 April through 4 May 2017 will incur a 240 EUR administrative fee. There are no refunds for cancellations received after 5 May 2017.

Looking forward meeting you at the Internal Auditors Roundtable!

Roman Laidinen, CIA
Chairman of the Board of IIA Estonia

Helen Anijalg, CIA, CGAP, CCSA
Moderator of the Roundtable

Information: info@siseaudit.ee IIA Estonia web page: www.siseaudit.ee